

COUNCIL OF THE FACULTY OF ARTS AND SCIENCE

Minutes of the meeting held on

January 9, 1981

Present: D. Taddeo, Chairman, R. Breen, M. Cohen, M. Singer
K. Adams, M. Armstrong, C. Campbell, J. Doyle, C. Fischer,
H. Habib, D. Haccoun, A. Hamalian, C. Kalman, V. Kirpalani,
J. Kornblatt, J. Lightstone, J. Macaluso, M. Malik, D. McDougall,
S. McEvenue, J. Ryan, D. Otchere, B. Petrie, E. Raudsepp,
L. Sanders, S. Scheinberg, H. Shulman, M. Shames, B. Slack,
G. Taggart, R. Tekel, M. Uprichard, F. Knelman, L. Crowe,
G. Murray, M. Eson, C. Moore

Absent with Regrets: E. Pechter, J. Tascone, G. Trudel

Guests: D. McKeen, M. Baldwin, J. Welsh, J. Appleby (Library), R. Raphael
(Mathematics)

1. Call to Order

The meeting was called to order at 1:30 p.m.

2. Approval of Agenda

80-1-1 It was moved and seconded (Armstrong/Shulman) to approve the agenda
as circulated. Vote: CARRIED

Closed Session

■ [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Open Session

4. Approval of Minutes

Approval of the minutes of the meeting of December 5, 1980 was postponed until the next meeting.

5. Chairman's Remarks

The Chairman had no remarks.

6. Questions and Announcements

- a) On behalf of the Special Task Force on Curriculum, Dean Cohen announced that the report is finished and had been forwarded to the Vice-Rector Academic. He added that the first recommendation of the report is that it be submitted to Council for debate and that the committee is looking forward to that debate. He said it was his understanding that the report will appear in The Thursday Report. Speaking of its structure, he said that it is a brief report consisting of a set of principles which the committee believes should govern the education of undergraduate students in Arts and Science at Concordia. The rest of the document follows from those principles. Included in the document is a set of regulations which would encourage the application of the principles in designing programmes, in guiding students in selecting electives, and in providing an objective for academic advising. He continued by saying that the document also contains a few special recommendations that are not part of the whole scheme but which the Task Force felt were important.
- b) Prof. Habib said that he had been unable to gain any satisfaction over his complaints concerning the constant noise in the hallways outside his classroom in Hingston Hall and asked what procedures should be followed to have "silence" signs posted in the area. Dean Taddeo said that he would bring the matter to the attention of the Vice-Rector.
- c) Miss Crowe asked for guidance as to the way a particular student should go about resolving a problem concerning certification. She gave the details and was told that she should instruct the student to see the Chairman of Education.

7. Proposal for a Change in the Name of the French Department (ASFC 81-1-D2)

81-1-3

It was moved and seconded (Taggart/Habib) to approve the recommendation to change the name of the French department from Département de Français/ Department of French to: Département d'Etudes françaises. Vote: CARRIED

8. Curriculum Committee Report - Recommendations Concerning Slot Courses - Report 26U (ASFC 81-1-D3)

81-1-4

It was moved and seconded (Murray/McEvenue) to accept the report on Recommendations Concerning Slot Courses.

Following discussion on a number of points it became apparent that the document should not be discussed in Council until departments have had time to respond to the report.

81-1-5

It was moved and seconded (Lightstone/Macaluso) to table the report on Slot Courses with the proviso that it be returned to Council before the end of March. Vote: CARRIED

There was an attempt to include in the motion a request that the report, when returned to Council, include the number of new slot courses proposed by departments.

The suggestion was made that each department be asked to submit to the Curriculum Committee, before its February deadline, descriptions of new slot courses in conformity with the recommendations so that they too might appear in the 1982-83 calendar.

9. Academic Advising (ASFC 81-1-D4, and ASFC 81-1-D6 circulated in the meeting)

Dean Taddeo noted that the document circulated in the meeting was the one submitted to the Steering Committee by the students. He asked Miss Crowe to present the document to Council.

Miss Crowe gave a brief explanation for each recommendation.

Dr. Breen requested that the Academic Deans forward to him as soon as possible (within two weeks) a) a list of all the Academic Advisors in the Arts and Science Faculty and b) the schedule of hours in which the departments have academic advisors available for the students.

Dean Cohen noted that the Special Task Force on Curriculum was very concerned with the area of academic advising. He suggested that the role of academic advising must first be defined, following which a committee be set up to look at advising and that it be provided with a definite mandate. This, he said, should be debated in Council first, and adopted, before the Committee is set up.

81-1-6

It was moved and seconded (Breen/Doyle) to table the report on Student Advising until the next meeting of Council so that it may be discussed in conjunction with the report of the Special Task Force on Curriculum.

Vote: CARRIED

10. Composition of Council (ASFC 81-1-5)

In outlining the recommendations of the Steering Committee on the restructuring of Council, the Chairman noted that one important detail had been omitted from the report saying that the constituencies of Divisions I, II and III are well defined in that they consist of departments or programmes to which full-time faculty are appointed or are members, but that the constituency of Division IV was less easily defined. In the discussion that took place in Steering Committee it was decided that the constituency of Division IV would be defined as full-time faculty members in Division IV (three members) and those people participating in units, colleges, and programmes of Division IV appointed by the Provost and that for the purpose of voting, they would vote as constituents of Division IV.

It was noted that two ex-officio positions were omitted from the list, the Director of Libraries (or his deputy) and the Registrar (or his deputy), both non-voting.

Dean Cohen drew attention to the first three sections saying that they read differently and suggested that if the meaning was the same the wording should be identical.

- 80-1-7 It was moved and seconded (Scheinberg/McEvenue) to accept the report on the restructuring of the composition of Council, as corrected in Council, for information, for circulation to faculty, and to table for discussion until the March meeting of Council.

Provost Singer asked to have paragraph four phrased the same as the previous three and to add "The full-time faculty members in Division IV include full-time faculty appointed by the Provost as fellows, tutors or programme committee members, as well as those faculty members with full-time teaching assignments in the Division.

The question was called on the motion to table and was CARRIED.

11. Request for a Change in the Starting Time of Council Meetings

Prof. Kornblatt drew attention to the fact that all Council meetings this year had adjourned at around 3:30 p.m., and that he found it difficult to return to work at that time on a Friday afternoon. He thought it should be taken into account the fact that the majority of the rest of the councillors also found it difficult to return to work and that the cost to the University of that loss was considerable (45-50 man-hours). He suggested that meetings start between 2:00 and 2:30 p.m. so that that hour would not be lost. With a later starting time he thought Council could get through its work just as expeditiously.

- 80-1-8 It was moved and seconded (Kornblatt/Hamalian) to revert to the old starting time of 2:15.
- 80-1-9 It was moved and seconded (Otchere/Hamalian) to amend the motion to start the meetings at 2:00 p.m.

Miss Crowe called the question.

A vote was taken on those in favour of calling the question on the amendment and was DEFEATED (10/13)

- 80-1-10 It was moved and seconded (Singer/Scheinberg) to table the amendment and the motion. Vote: CARRIED

12. Other Business

Prof. Petrie suggested an alternative location that would be more comfortable for the Council meetings be found. Dean Taddeo answered that there were only four regular meetings left in the academic year, and ruled that the question should be taken up by the next Chairman.

13. Next meeting

February 13th - changed from February 6th (Rector's Holiday).

14. Adjournment

The meeting was adjourned at 3:30 p.m. (Scheinberg/Singer).

D. Taddeo, Chairman

M. Osborne, Secretary

MO/cmm